**Email Template: Request for Faculty Mentors**

Hello,

[*Name of program*], is in the process of planning our summer undergraduate research program for the upcoming [*time period (ex: summer 2023)*]. Our goals are to motivate, mentor, and facilitate the transition of undergraduate students at [*name of school*] that come from disadvantaged economic and social backgrounds, as well as students with disabilities, into Ph.D. programs with significant relevance to neuroscience/cognitive science. The [*name of program*] Fellowship will provide fellows with a stipend of[*amount of $ provided*], a full-time research position across [*amount of time (ex: 10 weeks)*]within a [*name of program*] laboratory, as well as mentorship and support for navigating academic research for the remainder of their undergraduate education.

**We are asking if you would be willing to serve as a faculty mentor for the [*name of program*] Fellowship during the [*amount of time (ex: 10 weeks)*] period of [*exact dates (ex: June 15 – September 15)*].**  As a faculty mentor, you will be part of a pool of professors from which our selected [*name of program*] fellows can choose to carry out their summer research. You have been nominated and voted for this position by our graduate student members because we believe your substantial track record of supporting diversity initiatives in science, and your supportive mentorship style will make you an ideal mentor for our inaugural cohort. Attached is a document describing faculty mentor expectations.

Thank you for your consideration, and we are happy to answer any questions.

**Please let us know your decision by [*due date*].**

Best regards,

The [*name of program*] Student Members